

To
The Teacher in-Charge
Gangarampur College

Subject: Application for refund of excess admission fees of 1st year for the session 2017-18

Respected Sir,

I have taken first year admission in the session 2017-18 twice. So I request you to refund my excess admission fees of 1st year for 2017-18 in my account mentioned below.

Bank Details

Bank Name:

Branch Name:

A/c. No.:

IFSC Code:

A/c. Holder Name:

Admission Details

Name of the Student :

Father's Name :

<u>Shifted From (1st Admission)</u>	<u>Shifted To (Final Admission)</u>
Application ID:	Application ID:
Student ID:	Student ID:
Hons. / Gen:	Hons. / Gen:
Hons. Subject (if any):	Hons. Subject (if any):
Admission Amount:	Admission Amount:
Date:	Date:

Your most obedient student,

(Signature of the student)

Date:

Enclosures:

- 1) Photocopies of Admission Fees Receipt (both)
- 2) Photocopies of Bank Passbook of the Student