

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

I. Details of the Institution

1.1 Name of the Institution

GANGARAMPUR COLLEGE

1.2 Address Line 1

GANGARAMPUR

Address Line 2

GANGARAMPUR

City/Town

GANGARAMPUR

State

WEST BENGAL

Pin Code

733124

Institution e-mail address

ticgmpcollege@gmail.com

Contact Nos.

03521—257983/255075

Name of the Head of the Institution:

Prof. SAURABH SARMADHIKARI

Tel. No. with STD Code:

03521—257983/255075

Mobile:

9002690629/9609976014

Name of the IQAC Co-ordinator:

Prof. BHABARANJAN ROY

Mobile:

9614272993

IQAC e-mail address:

iqacgrpcollege@rediffmail.com

1.3 NAAC Track ID (For ex. MHCOGN 18879)

WBCOGN11846

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

EC/33/427 dated 16/09/2004

1.5 Website address:

www.gmpcollege.org

Web-link of the AQAR:

www.gmpcollege.org/AQAR2010-2011.doc

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	C++	66	2004	5 YEARS
2	2 nd Cycle				
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC :

DD/MM/YYYY

04/11/2006

1.8 AQAR for the year (for example 2010-11)

2010-2011

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*for example AQAR 2010-11 submitted to NAAC on 12-10-2011*)

i. AQAR	2010-2011	Submitted on	20/06/2014
ii. AQAR	2011-2012	Submitted on	20/06/2014
iii. AQAR	2012-2013	Submitted on	20/06/2014
iv. AQAR	2013-2014	Submitted on	20/06/2014

1.10 Institutional Status

University State ☐ N Central ☐ N Deemed ☐ N Private ☐ N

Affiliated College Yes ☐ Y No ☐

Constituent College Yes ☐ No ☐ N

Autonomous college of UGC Yes ☐ No ☐ N

Regulatory Agency approved Institution Yes ☐ No ☐ N

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education ☐ Y Men ☐ Women ☐

Urban ☐ Y Rural ☐ Y Tribal ☐ Y

Financial Status Grant-in-aid ☐ Y UGC 2(f) ☐ Y UGC 12B ☐ Y

Grant-in-aid + Self Financing ☐ N Totally Self-financing ☐ N

1.11 Type of Faculty/Programme

Arts ☐ Y Science ☐ Y Commerce ☐ Y Law ☐ N PEI (Phys Edu) ☐ N

TEI (Edu) ☐ N Engineering ☐ N Health Science ☐ N Management ☐ N

Others (Specify)

Does Not Arise

1.12 Name of the Affiliating University (*for the Colleges*)

UNIVERSITY OF GOUR BANGA

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

N

University with Potential for Excellence

N

UGC-CPE

N

DST Star Scheme

N

UGC-CE

N

UGC-Special Assistance Programme

N

DST-FIST

N

UGC-Innovative PG programmes

N

Any other (*Specify*)

N

UGC-COP Programmes

N

2. IQAC Composition and Activities

2.1 No. of Teachers

18

2.2 No. of Administrative/Technical staff

04

2.3 No. of students

0

2.4 No. of Management representatives

01

2.5 No. of Alumni

0

2.6 No. of any other stakeholder and
community representatives

0

2.7 No. of Employers/ Industrialists

0

2.8 No. of other External Experts

0

2.9 Total No. of members

23

2.10 No. of IQAC meetings held

09 (Nine)

2.11 No. of meetings with various stakeholders:

No.

0

Faculty

5

Non-Teaching Staff Students

5

Alumni

2

Others

0

2.12 Has IQAC received any funding from UGC during the year? Yes ☐ No ☐ N ☐

If yes, mention the amount

Does not arise

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

Does not arise

2.14 Significant Activities and contributions made by IQAC

The IQAC plays a significant role in the overall development of the college. It helps in the determination and overall implementation of the various policies adopted by the college.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

<u>Plan of Action</u>	<u>Achievements</u>
<p><u>Plan of Action chalked out by the IQAC at the commencement of the year(2010-2011) towards quality enhancement:</u></p> <p>The IQAC has decided on the following agenda:</p> <p>The Gangarampur College will try</p> <ol style="list-style-type: none"> to improve teaching and non-teaching staff strength, to introduce new subjects in the following undergraduate and postgraduate courses: to improve quality at all levels of services provided by the college. <p>A) U.G Level: B.sc General in</p>	<p>The outcomes achieved by the end of the year:</p> <p>The outcome IQAC has achieved by the end of the year:</p> <ol style="list-style-type: none"> The college has recruited a considerable number of Part Time Teachers to improve the quality of teaching in the college. As far as infrastructure facilities are concerned, the college has started constructing a new three storey building besides doing extension work on the existing framework. The department of Chemistry has completed and submitted a Minor Research Project. The college could not activate the Alumni and the Parent-Teacher Association this year. The college has opened a Partner Institute of IGNOU. The college has sought permission for

<p>Physiology, B.sc. (Hons) in Botany and Zoology.</p> <p>B) P.G Level: M.A in English, Bengali, and History. M.sc in Mathematics. Communicative English from the next session.</p> <p>iii) to improve its infrastructure with special focus on a) building hostel, b) building auditorium, c) establishing a central computer laboratory, d) providing access to the computers in the library to unlimited number of users at a time ;</p> <p>iv) to avail more major/minor research projects of UGC and other agencies;</p> <p>v) to motivate the faculty to acquire research degrees in large numbers, and contribute to research journals;</p> <p>vi) to host more seminars;</p> <p>vii)to activate the alumni and the parent-teacher Association;</p> <p>viii) to open extension counters/study centres of Higher Education like NSOU, RBU etc.</p>	<p>RBU. NSOU till not granted.</p> <p>vii) The college is running the NCC in a full-fledged manner from this session.</p>

** Attach the Academic Calendar of the year as Annexure.*

2.15 Whether the AQAR was placed in statutory body Yes ☒ No ☐

Management ☒ Syndicate ☐ Any other body ☐

Provide the details of the action taken

The Governing Body of the college took due cognizance of the facts and figures and requested the Head of the institution to do the needful.

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	0	0	0	0
PG	7	0	0	0
UG	13+6(IGNOU)	2	0	0
PG Diploma	3(IGNOU)	0	0	0
Advanced Diploma	0	0	0	0
Diploma	0	0	0	0
Certificate	5(IGNOU)	0	0	0
Others	0	0	0	0
Total	21+6	3	0	0
Interdisciplinary	3	0	0	0
Innovative	0	0	0	0

1.2 (i) Flexibility of the Curriculum: CBCS/Core / Elective option / Open options:

Keeping in view the syllabus and curriculum of the university, the college within the given infrastructural as well as the availability of faculty, has allowed remarkable flexibility to our students as compared to other colleges affiliated to our university. In spite of, the large intake of students (larger than any other college in North Bengal), our college allows the highest possible combination of subjects to our students. Also the students, within the campus of the college get the opportunity to pursue other courses in computer science, PG courses, PG Diploma courses and certificate courses.

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	0
Trimester	0
Annual	30

1.3 Feedback from stakeholders*

(On all aspects)

Mode of feedback : Online ☐ Manual ☒ Co-operating schools (for PEI) ☐

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

It is under the jurisdiction of the University

1.5 Any new Department/Centre introduced during the year. If yes, give details.

BA Honours in Sanskrit & Sociology in the B.A. General have been introduced during this year.

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
50	16	5	0	29(PTT)

2.2 No. of permanent faculty with Ph.D.

3

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
16	10	5	0	0	0	29	0	50	0

2.4 No. of Guest and Visiting faculty and Temporary faculty

0

2

1

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended Seminars/	6	5	6
Presented papers	4	8	5
Resource Persons	0	0	0

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Departmental Exhibitions, Tutorial Classes, Student seminars etc.

2.7 Total No. of actual teaching days during this academic year

156

2.8 Examination/ Evaluation Reforms initiated by

Internal Quarterly Efficiency Test & and Annual Test Exam.

the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development

7

as member of Board of Study/Faculty/Curriculum Development workshop

2.10 Average percentage of attendance of students

76%

2.11 Course/Programme wise distribution of pass percentage:
(for the year-2011)

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
BA(Hon's)	207	-----	0.48%	83.57%	-----	84.05%
BSc(Hon's)	17	-----	5.88%	29.41%	-----	35.29%
BA(GEN)	799	-----	-----	14.01%	-----	80.60%
BSc(GEN)	8	-----	12.50%	37.50%	-----	50.0%
BCom(Gen)	3	-----	-----	-----	33.33%	33.33%
BDP(IGNOU)	15	-----	60%	26%	-----	86%
BCA(IGNOU)	25	-----	61%	20%	-----	81%
MA(IGNOU)	3	-----	-----	66%	-----	66.0%
CCA(WBSCTE)	37	83%	16%	-----	-----	99.0%
MA(RBU)	15	-----	-----	33%	66%	99.0%

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

The IQAC has helped considerably in the overall monitoring, evaluation of the Teaching & Learning process. The IQAC has been instrumental in the introduction of the Quarterly efficiency test. It also supervises the total examination system (University exams, Annual test exams etc.) The IQAC supervises the requirements of different departments (requirements in the labs, computers and other gadgets, public address systems etc.) It also is the driving force behind the construction of routines and its implementations. It supervises the recruitment of teachers (Part-time teachers, guest Teachers, demonstrators etc.)

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	5
UGC – Faculty Improvement Programme	0
HRD programmes	0
Orientation programmes	1
Faculty exchange programme	0
Staff training conducted by the university	0
Staff training conducted by other institutions	0
Summer / Winter schools, Workshops, etc.	0
Others	0

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	1	0	0	0
Technical Staff	0	0	0	0

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

The IQAC encourages one and all in taking active part in research activities. The members regularly apply for minor research projects and are very often awarded such projects.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	0	0	0	0
Outlay in Rs. Lakhs	0	0	0	0

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	0	2	0	0
Outlay in Rs. Lakhs	0	.45	0	0

3.4 Details on research publications

	International	National	Others
Peer Review Journals	0	0	0
Non-Peer Review Journals	0	0	0
e-Journals	0	0	0
Conference proceedings	0	0	0

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	0	NA	0	NA
Minor Projects	2	UGC	55290	45000
Interdisciplinary Projects	0	0	0	0
Industry sponsored	0	0	0	0
Projects sponsored by the University/ College	0	0	0	0
Students research projects (other than compulsory by the University)	0	0	0	0
Any other(Specify)	NIL	NIL	NIL	NIL
Total	2	1	55290	45000

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number	0	0	0	1	2
Sponsoring agencies	0	0	0	UGB	College

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs:

From funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent	Number	
	Applied	Granted
National	<input type="text" value="0"/>	<input type="text" value="0"/>
	<input type="text" value="0"/>	<input type="text" value="0"/>
International	<input type="text" value="0"/>	<input type="text" value="0"/>
	<input type="text" value="0"/>	<input type="text" value="0"/>
Commercialised	<input type="text" value="0"/>	<input type="text" value="0"/>
	<input type="text" value="0"/>	<input type="text" value="0"/>

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>

3.18 No. of faculty from the Institution
who are Ph. D. Guides
and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
National level International level

3.22 No. of students participated in NCC events:

University level	0	State level	160
National level	160	International level	0

3.23 No. of Awards won in NSS:

University level	0	State level	0
National level	0	International level	0

3.24 No. of Awards won in NCC:

University level	0	State level	0
National level	0	International level	0

3.25 No. of Extension activities organized

University forum	0	College forum	8		
NCC	Y	NSS	Y	Any other	0

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

Since its inception, the Gangarampur College has always been offering community services. Most of the staff is actively involved with local NGOs, which work for the welfare of the villages of the district. The students of our college under the aegis of NCC and NSS have actively participated in the different community services like blood donation camps ,massive AIDS awareness programmes, Traffic awareness week , Literacy programmes, Tree plantation programmes, annual community development camps(NSS), different camps under NCC etc.

The teachers visit the B.Ed College, the only degree college of its kind in the locality as guest lecturer.

Both the teachers and the non-teaching staff attend, in the capacity of judge, the Block-level or District-level cultural competitions organized by local clubs or the Department of Youth and Welfare, Govt. of West Bengal.

The Students' union regularly arranges Blood Donation Camps on the college ground under the medical supervision of Gangarampur Sub-divisional Hospital.

Our NSS wing of the college continuously tries to groom leadership qualities among the students. During their visit to the villages where they camp, the NSS volunteers perform skits as a part of social awareness programme.

On special occasions, such as the observance of the college foundation day, or the Aids Day and the like, the students (including the volunteers of NSS), organize rallies and take out tableaux on socially relevant issues.

The college hosts a yearly exhibition where students from all the departments try to disseminate information on various topics within the visitors who come from the localities nearby. The teachers serve as examiners, scrutinizers, observers, head examiners, experts, invigilators etc in different job related competitive exams like Staff Selection Commission, School Service commission and others.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	7.24 Acre	NIL	NIL	7.24 Acre
Class rooms	28	NIL	NIL	28
Laboratories	12	NIL	NIL	12
Seminar Halls	NIL	NIL	NIL	NIL
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	10	5	UGC	15
Value of the equipment purchased during the year (Rs. in Lakhs)	Rs. 2848188	Rs.175832	UGC	Rs.3024020
Others	NIL	NIL	NIL	NIL

4.2 Computerization of administration and library

The College Administrative Office and Library are fully automated. There computerization has bolstered the working capacity and further improved timely dissemination of services. The softwares used in the Office and Library are state of the art “Smart College” and “LIBSYS” respectively. The Softwares render seamless performance through one powerful Server and LAN.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	2793	412565	147	267741	2940	680306
Reference Books						
e-Books	NIL	NIL	NIL	NIL	NIL	NIL
Journals	63		45		108	
e-Journals	NIL	NIL	NIL	NIL	NIL	NIL
Digital Database	NIL	NIL	NIL	NIL	NIL	NIL
CD & Video	NIL	NIL	NIL	NIL	NIL	NIL
Others (specify)	NIL	NIL	NIL	NIL	NIL	NIL

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	18	14	0	0	0	4	0	0
Added	0	0	0	0	0	0	0	0
Total	18	14	0	0	0	4	0	0

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

The college has an in-house UGC Network Resource Centre through which the teachers have access to Computer and Internet. The students also have a regulated access to the facilities provided by the Centre. Besides, at various points such as the Principal's Chamber etc. computers with Internet facilities are available where the teachers, non-teachers etc. perform their required jobs as and when possible. The college also has a computer training Centre where the members on the staff of the college regularly update themselves in a need based manner.

4.6 Amount spent on maintenance in lakhs :

i) ICT

Rs. 117841

ii) Campus Infrastructure and facilities

Rs. 143215

iii) Equipments

Rs. 35709

iv) Others

NIL

Total :

Rs. 296765

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

The college is striving hard to sensitize the students about the various Student support Services available with and provided by the college. The IQAC makes the students aware of the different scholarships available to the students. The catalogue of books, journals, reference books etc. are available through OPAC system in the library. The remedial coaching, career counselling etc. are the services which the students receive as extras and the IQAC has been at the forefront managing the affairs. The grievance redressal cell looks after the grievances of the students. The academic counselling cell provides the necessary counselling and decides on the academic matters. The co-ordinator of the IQAC personally supervises the activities of the different cells and committees.

5.2 Efforts made by the institution for tracking the progression

The annual examination system has been the time honoured progression tracking system. Also the quarterly efficiency test helps monitoring the progress of the students preparing for the final exams. The IQAC regularly checks and tallies different records and statements which show the figures regarding the number of eligible beneficiaries, monitors the application, makes the beneficiaries aware, sticks posters at different places and monitors the responses. The student feedback taken at the end of three year session is also collated and the IQAC sees to it that adequate steps are taken.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
5429	18	0	37

(b) No. of students outside the state

0

(c) No. of international students

0

Men	No	%	Women	No	%
	3388	62.41		2041	37.59

Last Year(2009-2010)						This Year(2010-2011)					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
3063	1182	298	177	0	4720	3471	138	339	236	0	5429
							3				

Demand ratio 5429/8035

Dropout 11%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

In this session, the College arranged the coaching of the School Service commission aspirants of whom a considerable number secured employment in different schools as assistant teachers. Nearly three hundred candidates enrolled themselves for the said coaching. Also, a set of combined coaching for different competitive examinations were also imparted to a numbers aspirants.

No. of students beneficiaries

300 approx.

5.5 No. of students qualified in these examinations

NET	1	SET/SLET	0	GATE	0	CAT	0
IAS/IPS etc	0	State PSC	13	UPSC	0	Others	89

5.6 Details of student counselling and career guidance

A seminar/ counselling by the successful in different fields (Bank manager, P O, Branch Manager of Life Insurance Corporation) was arranged with the aim, of motivating the students taking up the challenges of different competitive exams.

No. of students benefitted

300 approx.

5.7 Details of campus placement

Number of Organizations Visited	<i>On campus</i>		<i>Off Campus</i>
	Number of Students Participated	Number of Students Placed	Number of Students Placed
0	0	0	Data not maintained

5.8 Details of gender sensitization programmes

There are no such specific gender sensitization programmes being adopted.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	1678	575680
Financial support from government	280	981550
Financial support from other sources	01	3000
Number of students who received International/ National recognitions	0	0

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: _____

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Established in 1981, Gangarampur College progressed as a co-educational institute of higher learning with the dual objectives of social outreach and expanding the scope of higher education to all (especially the weaker segments—the SCs, the STs, the Minorities, the girl students, etc.) The College has moved forth by leaps and bounds to achieve its desired objectives and has brought higher education to the threshold of beneficiaries.

6.2 Does the Institution has a management Information System

In the true sense of the term, the institution does not have any Management Information System. But practically speaking, without it the present administration system cannot run. Nearly everything is done through MIS, only the nomenclature remains to be given and the whole thing be set in a pattern.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

The university to which it is affiliated guides the courses and curricula of the college. However, the teachers prepare teaching plans and modules to make the syllabus more student-friendly.

6.3.2 Teaching and Learning

The teaching and learning system in the college is mainly traditional. The teachers, in their turn, divide the whole syllabus into modules, teach accordingly and give exams to the students at the end of every quarter. Moreover tutorial/seminar classes are arranged as per schedule where the main thrust is on the students who are encouraged to take classes with the fellow students and department teachers as audience.

6.3.3 Examination and Evaluation

The university to which the college is affiliated guides the examination system of the college. However, the progress of the students of BA and BSc Honours are periodically evaluated through Quarterly Efficiency Test. But no such periodical evaluation could be introduced for the students of General Courses due to their huge number.

6.3.4 Research and Development

The teachers/faculty members are actively engaged in various research works/ projects (PhD, Minor research projects, under different universities and UGC). However, the students do not have the facility to engage themselves in research activities.

The library has been fully automated, and is functioning well with Libsys software system. The library card is electronically issued with bar code system and the students get all the information regarding the library/books /reference books/availability etc. through OPAC. Also the students/teachers have the reading room facility where in a spacious well-furnished room the students/teachers can make proper use of their time. The library provides Xeroxing facility to its users at a nominal cost.

6.3.6 Human Resource Management

The college since its inception runs with acute staff crunch. With a large area and population to serve, the college has to very meticulously exercise the tools of human resource management. As is generally done ,every staff members (TS &NTS) has to go overdrive and perform various jobs other than what they are expected to do .Again , most of our staff members are regularly trained up to enable them perform newer jobs and take up newer challenges.

6.3.7 Faculty and Staff recruitment

The recruitment of the permanent faculty is done on the recommendation of the College Service Commission, West Bengal. The Part- time & guest Teachers are recruited by the College following the standard procedure. The permanent and part time faculties are Govt. approved. The Non-Teaching employees are also recruited by the college following standard laid down procedures. Also a number of non – permanent NTS employees, having specific skills, are engaged by the college on job-specific projects.

6.3.8 Industry Interaction / Collaboration

There are no specific industry interaction /collaboration of the college at present.

6.3.9 Admission of Students

The admission of the students is done on the basis of merit. The principles laid down by the affiliating University are strictly followed by the college. The college does not enjoy any autonomy in this field

6.4 Welfare schemes for

Teaching	Festival Advance/Festival Bonus from the Government/ Low interest loan from our society.
Non teaching	Festival Advance/Festival Bonus from the Government/ Low interest loan from our society.
Students	Free Studentship/Students' Aid Fund/Various Scholarship Programmes from the Government & other agencies.

6.5 Total corpus fund generated

NIL

6.6 Whether annual financial audit has been done

Yes

☒

No

☐

6.7 Whether Academic and Administrative Audit (AAA) have been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Y	DPI/Govt. Of West Bengal/MHRD/UGC/NAAC	Y	PRINCIPAL/COORDINATOR IQAC
Administrative	Y	DPI/Govt. Of West Bengal/MHRD/UGC/NAAC	Y	PRINCIPAL

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes

Yes

☐

No

☒

For PG Programmes

Yes

☐

No

☒

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

The university to which the college is affiliated guides the examination system of the college. However, the progress of the students of BA and BSc Honours are periodically evaluated through Quarterly Efficiency Test but no such periodical evaluation could be introduced for the students of General Courses due to their huge number.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

There are no such methods adopted by the University to promote autonomy of the affiliated colleges. The affiliated colleges are functioning as well as running as per statutes, rules & regulations of the affiliating university in the entire academic activities.

6.11 Activities and support from the Alumni Association

The Alumni Association has not yet been performing as per expectation, but due attention is to be paid to this all important segment of the college.

6.12 Activities and support from the Parent – Teacher Association

Due to the fact that the college caters by and large to the first-generation learners, it has been very difficult to sensitize the parents, mostly farmers or day-labourers, to turn up and take pro-active role in fulfilling the college's vision of dissemination of learning.

The College has an Employees' Cooperative Credit Society which caters to various financial needs of the employees of the college.

6.14 Initiatives taken by the institution to make the campus eco-friendly

Our college campus is hugely eco-friendly and plastic free. The trees and plants are regularly pruned, watered, and manured. The College canteen uses LPG only.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

The functioning of the college office was automated through the introduction and adoption of the Software “Smart College” which infused fresh ideas and speed in the operation of the office works.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

We have extensively developed our infrastructure in the shape of buildings which house a number of class rooms. These rooms can easily be converted to laboratory, library, and seminar/workshop rooms if required. To facilitate the communication in the class rooms we have set up public address system in almost all the rooms of the college. The Boards in the class rooms have been upgraded. . With the aim of ensuring quality, speed and transparency, we have introduced automation in office and library. Owing to staff crunch in the teaching and non-teaching sectors we had employed part time teachers in adequate numbers where required and also casual office staff members the expenses for whom were borne by the college. To enable the students have an integrated approach to life and education, the college has provided them with the facilities to join the NCC and NSS, which allow them to taste and assimilate superior values and open up newer avenues for their growth. Our College encourages the participation of our students in different kinds of cultural, sports and games. To help ease the problem of our girl students from faraway places we have initiated the process of building a Girls' Hostel and the UGC has already sanctioned Rs 8000000(Eighty lacs only) To meet the ever-increasing demands of the students for books, we have purchased thousands of books every year and also one entire floor of a large building especially designed for the same, has been appropriated for the library. We have introduced tutorial classes, remedial coaching classes, career counselling and entry in services coaching classes, for the betterment of our student's. we have also opened up the study centres of RBU, IGNOU, NBU. for our students pursuing higher education. Also the study centre of Netaji OPEN UNIVERSITY is in the pipeline.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

1. The institution has sustainable practices in teaching-learning and evaluation, which have the greatest impact on performance, leading to successful end result in Teaching, Learning and Evaluation.
2. The institution has also sustainable good practices which effectively support the students and facilitate optimal progression. The institution has also encouraged the students to participate in various activities, which can develop various skills, to foster holistic personality development.

****Provide the details in annexure (annexure need to be numbered as i, ii,iii)***

7.4 Contribution to environmental awareness / protection

The college takes regular initiatives to uphold environmental issues and inculcate concern for the environment among its students by conducting regular classes and group discussions. Apart from this the National Service Scheme Unit of the College regularly plant saplings inside the College campus and are planning to take initiatives to make the campus 'plastic free'. Apart from this the College Canteen uses LPG gas cylinders for all cooking purposes and the College owns a 32KV Diesel generator which is pollution free.

7.5 Whether environmental audit was conducted? Yes ☐ No ☐ N ☐

7.6 Any other relevant information the institution wishes to add. (For example SWOT Analysis)

NIL

8. Plans of institution for next year

The Plan of the Institution for the Session 2011-2012

The Gangarampur College has decided on the following agenda:

The Gangarampur College will try

- i) to improve teaching strength,
- ii) to introduce new subjects in the following undergraduate and postgraduate courses:

A) **U.G Level:** B.Sc (General) in Physiology.

B.Sc. (Hons) in Botany and Zoology.

B) **P.G Level:** M.A in English, Bengali, and History.

MSc in Mathematics.

Communicative English

iii) to improve its infrastructure with special focus on a) building hostel, especially for girls b) building auditorium, c) establishing a central computer laboratory, d) providing access to computers in the library to, promote the use of technology among students and staff

iv) to motivate the faculty to undertake major/minor research projects in greater numbers,

v) to motivate the faculty to acquire research degrees , and contribute to research journals.

Name Prof. BHABARANJAN ROY

Name Prof. SAURABH SARMADHIKARI

Signature of the Coordinator, IQAC

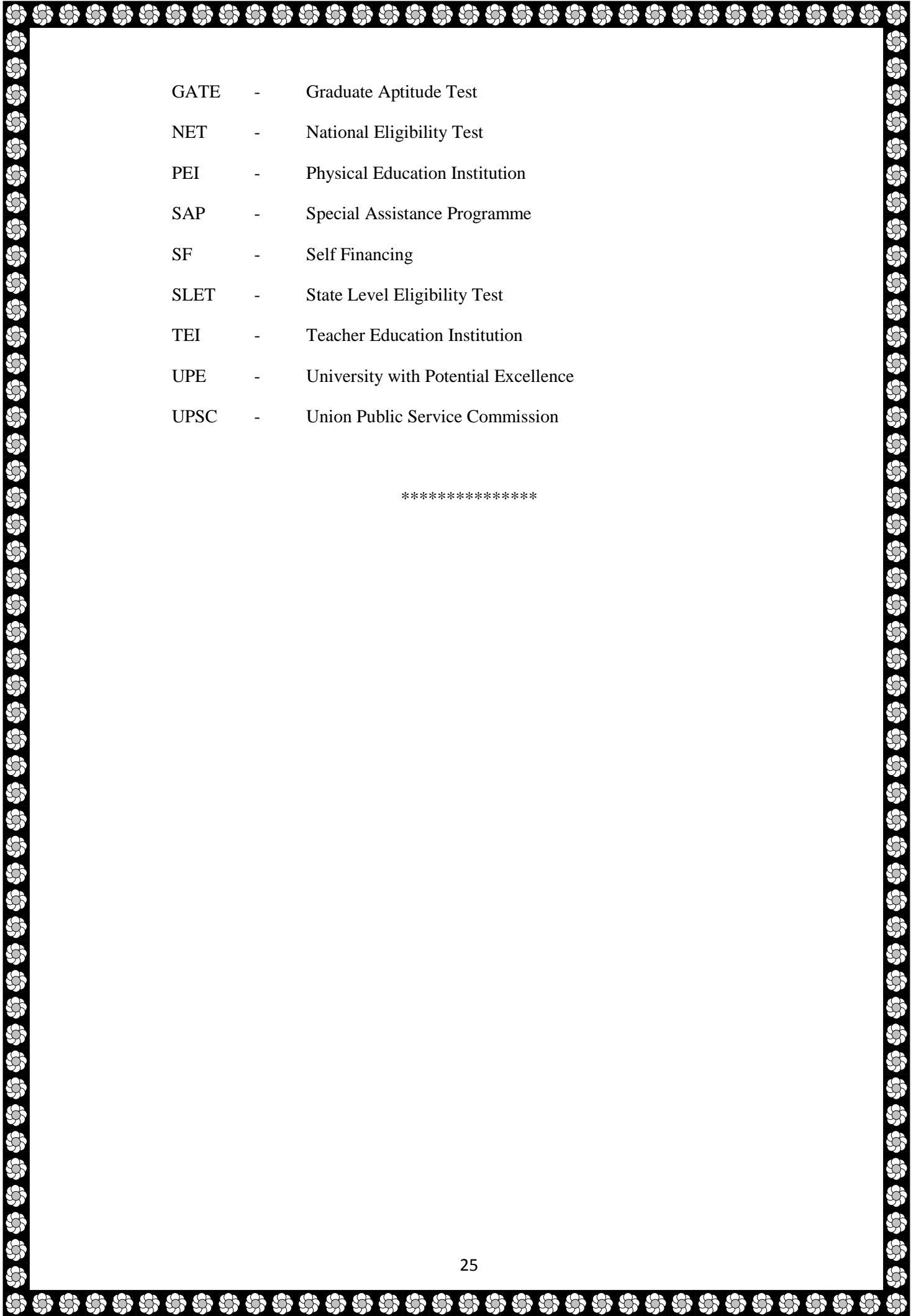
Signature of the Chairperson, IQAC

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Annexure I

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence



GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission
